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**DHCD CAMS**Welcome Joe Kłodzinski, Project Manager  
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## Broadband Monthly Report

\* Indicates a required field.

Organization: Thomas Jefferson Planning District Commission

Project: TJPDC/Firefly - VATI 2024

Date due:  
12/05/2025  
Contract#: VATI#2024-01  
Last Updated:  
12/17/2025  
Report Status:  
Accepted  
Updated by:  
DHCD Accepted

### Expenditure

Each expenditure field (i.e. Grant, Local/Private/Commonwealth Connect Fund Match) is required. Input 0 if funds from an expenditure category have not yet been spent or if no funds will be spent as the category does not apply to the project.

1) Expenditures to Date (Grant Funding) \*

2) Expenditures to Date (Local Match) \*

3) Expenditures to Date (Private Match) \*

4) Expenditures to Date (Commonwealth Connect Fund Match) \*

**Total Project Expenditures**

### Performance

1) # of Currently Serviceable Passings \*  *i.e. Homes, Businesses, and Community Anchor Institutions*

2) # of Current Subscribers \*

3) # of Linear Feet of Fiber/Coax Completed

4) Milestones Achieved this Month

5) Milestones Overdue (Scheduled but Missed - Provide Explanation)

6) Milestones Scheduled per Milestone Timeline or Rescheduled (Overdue/Missed) for Next 30 Days

7) Has this project been determined to be at risk (low or high) by DHCD? \*  Yes  No

If Yes, select the reason(s) for delay below and upload a completed Project Delay Form, using the template provided. If No, select "Project Is Not Experiencing Delays." Project Delay Form is not required if project is not experiencing delays.

8) Reason(s) for Delay \*

- Project Is Not Experiencing Delays
- Make Ready
- Supply Chain and Labor
- Utility Locates
- Railroad
- Right of Way Permitting along State Roads
- Federal Land Permitting Challenges
- Other

9) Project Delay Form  
([Template](#))

10) Contract Extension  
Needed? \*

Yes  No

11) Contract Extension  
Date (If Applicable)

12) Comments /  
Questions / Concerns

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## Project Activity Progress Report

Indicate the status of **each** project activity listed below by selecting an option from the corresponding dropdown menu. Some activities do not apply to all project types (e.g. Aerial Construction, Tower Foundation, etc.) If the activity is not applicable, select the "N/A (Wireless/Wireline Project)" option from the dropdown menu.

1) Broadband Project  
Type \*

### Planning Phase

2) Field Design and  
Engineering \*

3) Field Walkout \*

4) Permit Applications \*

### Execution Phase

5) Make Ready \*

6) Aerial Construction \*

7) Underground/Buried  
Construction \*

8) Fiber Splicing \*

9) Cabinet/Enclosure  
Installation \*

10) Tower Foundation \*

11) Tower Erection \*

12) Telecom Equipment  
Installation on Towers \*

13) On-Site Electronics  
Installation \*

14) Cabinet In-Service \*

15) Tower In-Service \*

### Monitoring and Controlling Phase

16) Quality Assurance  
Checks \*

17) Quality Control  
Verification \*

18) Service Available at  
All Locations \*

Yes  No

19) Locality QA/QC Report \*

✓ [Nov1Nov302025TPDCVAT124LocalityReport\\_1210202521135.pdf](#)

20) ISP QA/QC Report \*

✓ [QAQCVATI2025Dec25\\_1210202522748.pdf](#)

*QA/QC report must be attached, or the Broadband Monthly Report will be denied.*

*QA/QC report must be attached, or the Broadband Monthly Report will be denied.*

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