

**Broadband Monthly Report**

\* Indicates a required field.

Organization: Thomas Jefferson Planning District Commission  
Project: TJPDC/Firefly - VATI 2024

Contract#:  
VATI#2024-01  
Report Status:  
Accepted

Date due:  
12/05/2025  
Last Updated:  
12/17/2025  
Updated by:  
DHCD Accepted

**Expenditure**

Each expenditure field (i.e. Grant, Local/Private/Commonwealth Connect Fund Match) is required. Input 0 if funds from an expenditure category have not yet been spent or if no funds will be spent as the category does not apply to the project.

1) Expenditures to Date (Grant Funding) \*

2) Expenditures to Date (Local Match) \*

3) Expenditures to Date (Private Match) \*

4) Expenditures to Date (Commonwealth Connect Fund Match) \*

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**Total Project Expenditures**

**Performance**

1) # of Currently Serviceable Passings \*

2) # of Current Subscribers \*

3) # of Linear Feet of Fiber/Coax Completed

4) Milestones Achieved this Month

5) Milestones Overdue (Scheduled but Missed - Provide Explanation)

6) Milestones Scheduled per Milestone Timeline or Rescheduled (Overdue/Missed) for Next 30 Days

i.e. Homes, Businesses, and Community Anchor Institutions

7) Has this project been determined to be at risk (low or high) by DHCD? \* ☐ Yes ☒ No

If Yes, select the reason(s) for delay below and upload a completed Project Delay Form, using the template provided. If No, select "Project Is Not Experiencing Delays." Project Delay Form is not required if project is not experiencing delays.

8) Reason(s) for Delay \*

- ☒ Project Is Not Experiencing Delays  
☐ Make Ready  
☐ Supply Chain and Labor  
☐ Utility Locates  
☐ Railroad  
☐ Right of Way Permitting along State Roads  
☐ Federal Land Permitting Challenges  
☐ Other

9) Project Delay Form  
([Template](#))10) Contract Extension  
Needed? \*
☐ Yes ☒ No
11) Contract Extension  
Date (If Applicable)
12) Comments /  
Questions / Concerns

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## Project Activity Progress Report

Indicate the status of **each** project activity listed below by selecting an option from the corresponding dropdown menu. Some activities do not apply to all project types (e.g. Aerial Construction, Tower Foundation, etc.) If the activity is not applicable, select the "N/A (Wireless/Wireline Project)" option from the dropdown menu.

1) Broadband Project  
Type \*

Wireline ▼

### Planning Phase

2) Field Design and  
Engineering \*

In Progress ▼

3) Field Walkout \*

Not Started ▼

4) Permit Applications \*

Not Started ▼

### Execution Phase

5) Make Ready \*

In Progress ▼

6) Aerial Construction \*

In Progress ▼

7) Underground/Buried  
Construction \*

In Progress ▼

8) Fiber Splicing \*

Not Started ▼

9) Cabinet/Enclosure  
Installation \*

Not Started ▼

10) Tower Foundation \*

N/A (Wireline Project) ▼

11) Tower Erection \*

N/A (Wireline Project) ▼

12) Telecom Equipment  
Installation on Towers \*

N/A (Wireline Project) ▼

13) On-Site Electronics  
Installation \*

In Progress ▼

14) Cabinet In-Service \*

Not Started ▼

15) Tower In-Service \*

N/A (Wireline Project) ▼

### Monitoring and Controlling Phase

16) Quality Assurance  
Checks \*

In Progress ▼

17) Quality Control  
Verification \*

In Progress ▼

18) Service Available at  
All Locations \*
☐ Yes ☒ No

19) Locality QA/QC  
Report \*

✓ [Nov1Nov302025TJPDCVATI24LocalityReport\\_1210202521135.pdf](#)

*QA/QC report must be attached, or  
the Broadband Monthly Report will be  
denied.*

20) ISP QA/QC Report \*

✓ [QAQCVATI2025Dec25\\_1210202522748.pdf](#)

*QA/QC report must be attached, or  
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denied.*

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